



City of Long Beach  
Department of Development Services  
Building and Safety Bureau

**One-Story Family Dwelling Additions  
Submittal Requirements**

Information  
Bulletin

**BU-045**

Eff: 08-27-2015  
Rev: 08-27-2015

The purpose of this Information Bulletin is to provide a quick reference guide to assist applicants to understand what type of information is required on their plans to submit for a one-story single family dwelling addition. Please consult with the appropriate Development Permit Center staff for assistance. The following requirements for submittal of building plans for review are as follows:

**1. Plot Plan**

- Show street(s), alley, and easement(s).
- Provide all dimensions of property (lot size) and proposed addition.
- Show distances from proposed addition to all existing building(s) within lot and property lines.

**2. Floor Plan**

- Show existing and proposed works, including room sizes, uses, interior walls, and exterior walls.
- Show locations and sizes of new and existing windows, doors, and plumbing fixtures.
- Provide attic vents and under-floor vents for proposed addition.

**3. Framing Plan**

- Show types of material, locations, sizes, spans, and spaces of all new structural members (ridge, sheathing, roof, and ceilings joists, post, etc.)
- Provide structural connections between addition and existing building.

**4. Foundation Plan**

- Provide dimensions and sizes of new continuous footings and pad footings.
- Show sizes, spans, and spaces of new sheathing, girders, and floor joists for raised floor or concrete slab for slab-on-grade floor.

**5. Elevations**

- Provide all exterior views of addition.
- Show roofing material specifications and pitches.
- Show locations of new windows, doors, and attic ventilation openings.
- Show minimum finish floor elevation if located in a flood zone.

**6. Construction Detail**

- Show ceiling height of addition.
- Show insulation materials for wall, roof, and floor.
- Show sizes, spans, and spacing of new structural members for roof, floor, and foundation assemblies.

**7. Wood Frame Prescriptive Provisions (WFPP)**

- Attach a copy of the WFPP sheet to plans (please refer to Information Bulletin BU-010/Wood Frame Prescriptive Provision).

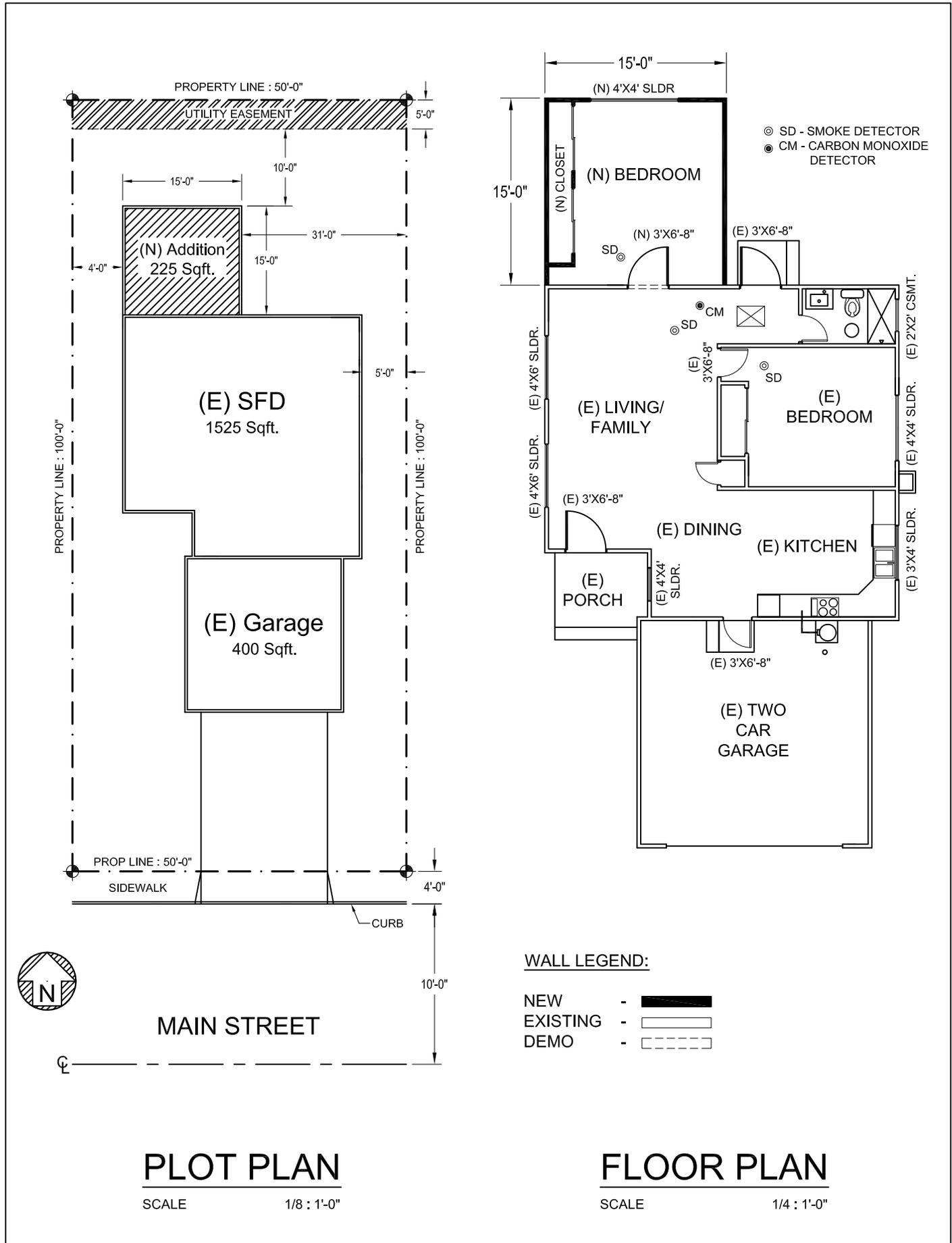
**8. Energy Conservation**

- Show compliance with Title 24 Energy Efficient Standards (insulations, water heater, AC unit/heater).
- Radiant barrier roofing is required in Long Beach, California (Climate Zone 6 & 8).

**9. Low Impact Development (LID)**

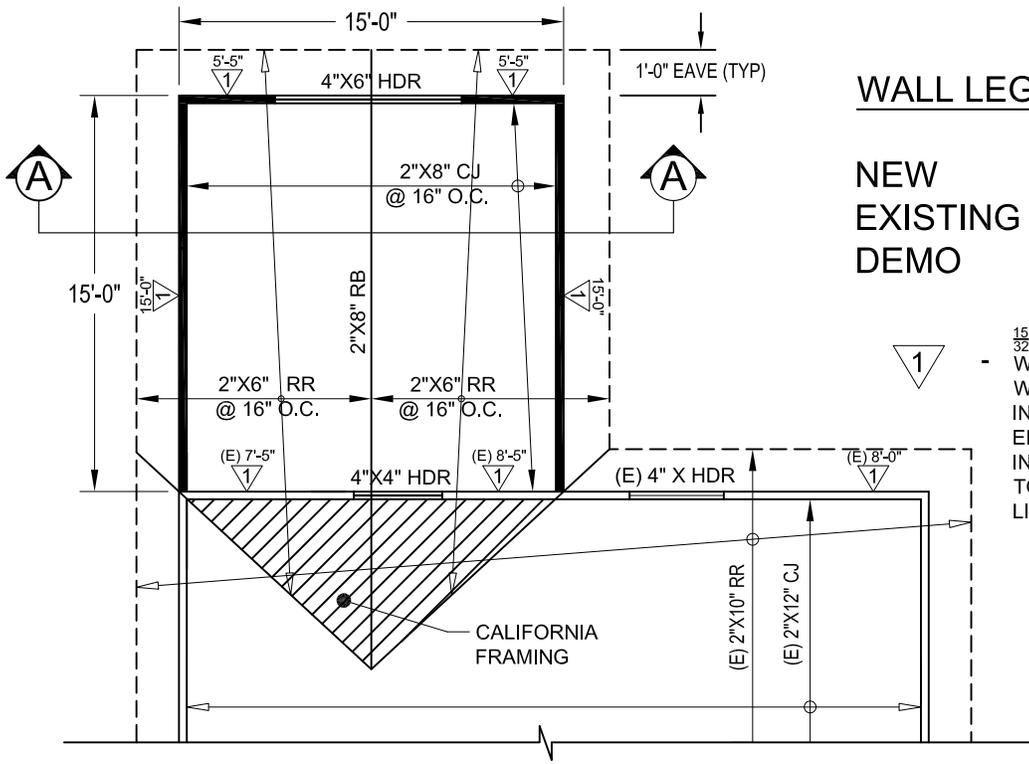
- Show compliance with LBMC §18.74 – Low Development Impact Standards (please visit [http://www.lbds.info/low\\_impact\\_development](http://www.lbds.info/low_impact_development)).

# EXAMPLE OF REQUIRED PLANS:



As a covered entity under Title II of the Americans with Disabilities Act, The City of Long Beach does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. For efficient handling of information internally and on the internet, all documents and handouts, including interpretations and guidelines that have been previously issued, will be converted to this new format to allow flexibility and timely distribution of information to the public. Visit our website at <http://www.lbds.info>.

# EXAMPLE OF REQUIRED PLANS:



## WALL LEGEND:

- NEW -
- EXISTING -
- DEMO -

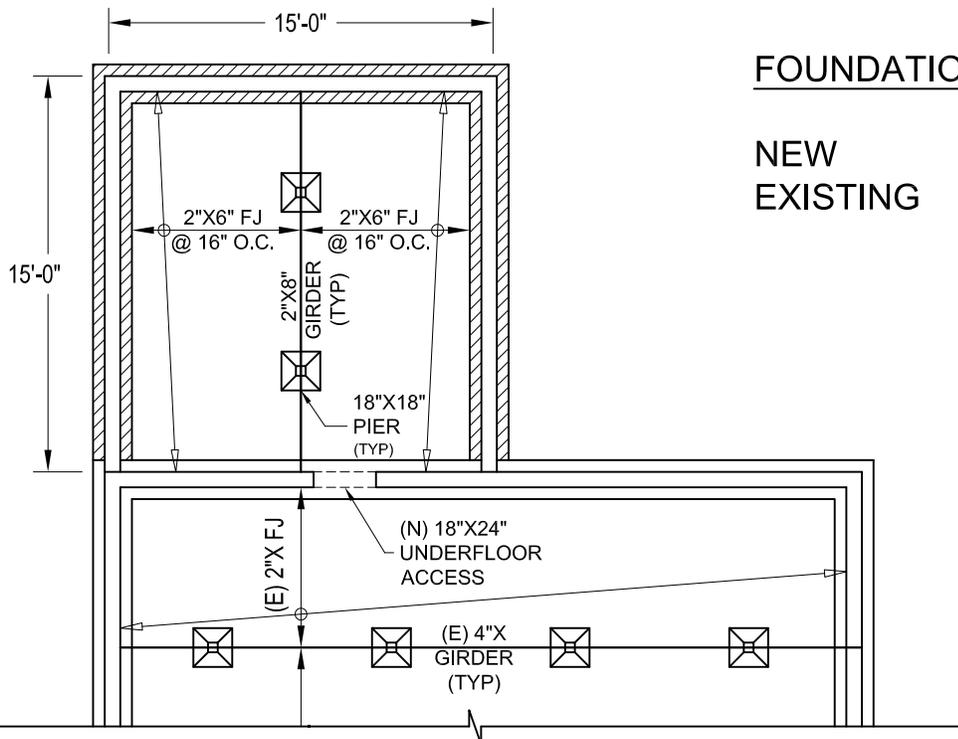


$\frac{15}{32}$  INCH MIN. THICKNESS  
 - WOOD STRUCTURAL PANEL WITH 8d COMMON NAILS @ 6 INCH SPACING ALONG PANEL EDGES, 12 INCH SPACING AT INTERMEDIATE SUPPORTS OR TO BE PROVIDED BY A LICENSED ENGINEER.

## ROOF FRAMING PLAN

SCALE

1/4 : 1'-0"



## FOUNDATION LEGEND:

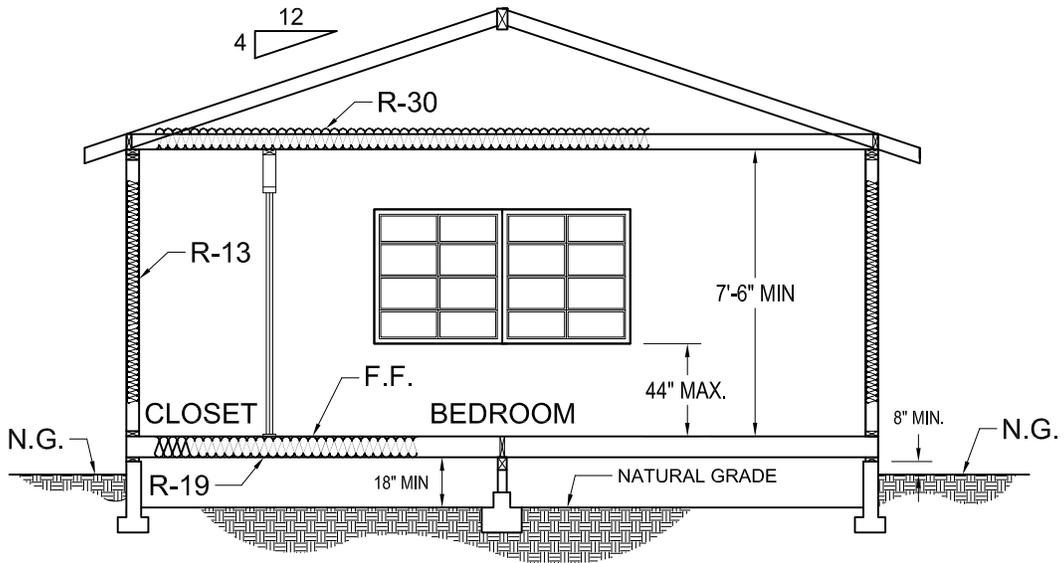
- NEW -
- EXISTING -

## FOUNDATION PLAN

SCALE

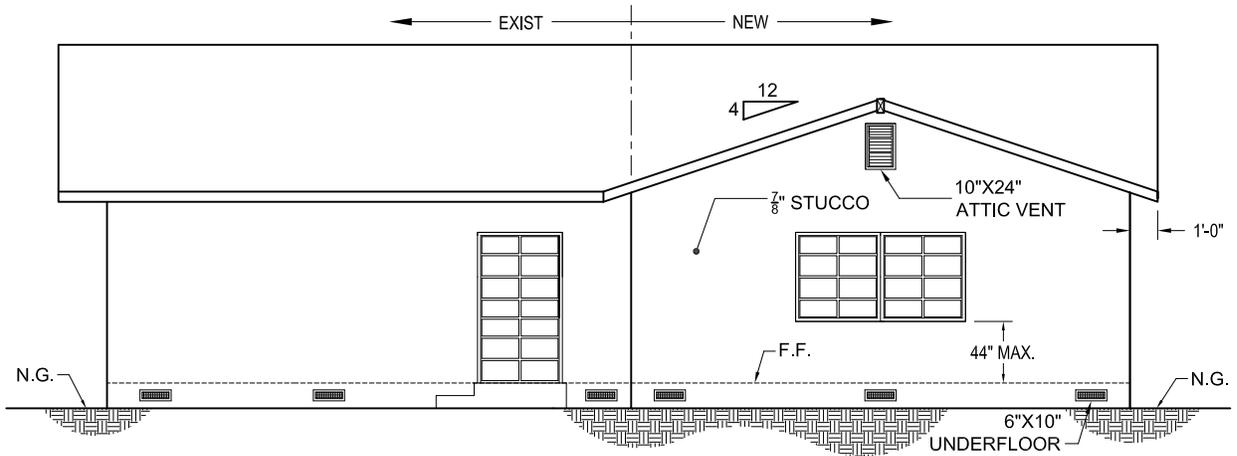
1/4 : 1'-0"

# EXAMPLE OF REQUIRED PLANS:



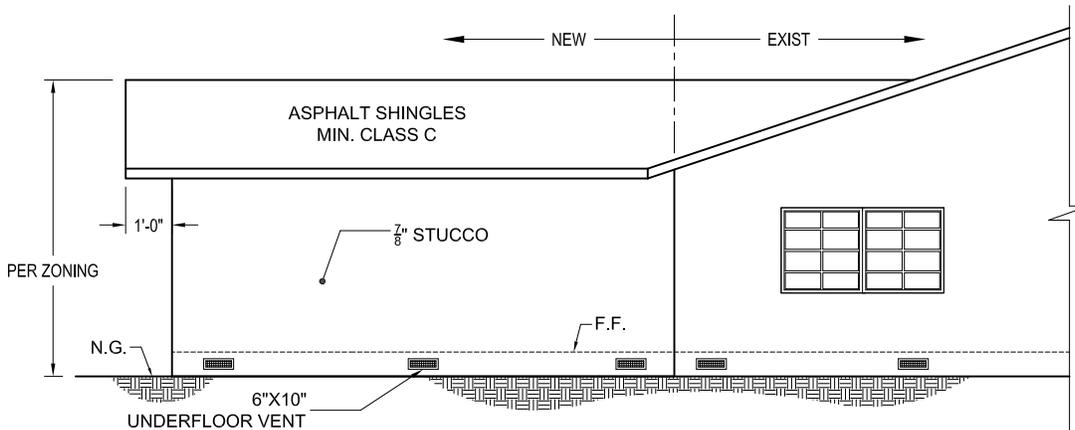
## SECTION A-A

SCALE 1/4 : 1'-0"



## NORTH ELEVATION

SCALE 1/4 : 1'-0"



## WEST ELEVATION

SCALE 1/4 : 1'-0"

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