

**CITY OF LONG BEACH  
FY 2008-2009 ACTION PLAN  
SUBSTANTIAL AMENDMENT**



**ALLOCATING FEDERAL RESOURCES OF:**

**American Recovery and Reinvestment Act (ARRA)  
Homelessness Prevention and Rapid Re-Housing  
Program (HPRP)**

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## **HPRP Notice**

### **Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange ([www.hudhre.info](http://www.hudhre.info)). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

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The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

*Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.*

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

## General Information

<b>Grantee Name</b>	City of Long Beach
<b>Name of Entity or Department Administering Funds</b>	Department of Community Development
<b>HPRP Contact Person</b> (person to answer questions about this amendment and HPRP)	Angela Reynolds
<b>Title</b>	Manager, Neighborhood Services Bureau
<b>Address Line 1</b>	444 W. Ocean Blvd, Suite 1700
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<b>City, State, Zip Code</b>	Long Beach, CA 90802
<b>Telephone</b>	(562) 570-6369
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<b>Authorized Official</b> (if different from Contact Person)	Patrick West
<b>Title</b>	City Manager
<b>Address Line 1</b>	333 West Ocean Boulevard
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<b>City, State, Zip Code</b>	Long Beach CA. 90802
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<b>Email Address</b>	Patrick.West@longbeach.gov
<b>Web Address where this Form is Posted</b>	<a href="http://www.longbeach.gov/cd/neighborhood_services/default.asp">www.longbeach.gov/cd/neighborhood_services/default.asp</a>

<b>Amount Grantee is Eligible to Receive*</b>	<b>\$3,566,451</b>
<b>Amount Grantee is Requesting</b>	<b>\$3,566,451</b>

\*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

## Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response:

The City of Long Beach (City) Department of Health and Human Services (DHHS), which oversees the local Continuum of Care (CoC), scheduled a meeting for CoC and community stakeholders on April 3, 2009 to review the contents of the Federal Register notice on the Homelessness Prevention and Rapid Re-Housing Program (HPRP), released on March 19, 2009. DHHS solicited feedback related to local needs and priorities to develop the proposed summary budget and local guiding principles.

The Department of Community Development, which is principally responsible for the City of Long Beach Consolidated Plan, published a notice announcing the availability of the draft substantial Amendment to the 2009 Action Plan and the upcoming Public Hearing in a major local newspaper and posted the proposed summary budget and local guiding principles. The posting also cited the Public comment period, which started on April 3, 2009 and ended on April 22, 2009, with the website link. Following the above outreach, the Community Development Advisory Commission (CDAC), the body responsible for compliance with the City's Citizen Participation Plan, hosted a Public Hearing on April 15, 2009 and voted unanimously to recommend the City Council approval of the substantial amendment to the FY 2009 Action Plan. Subsequently, on May 5, 2009, the City Council approved the substantial amendment to the FY 2009 Action Plan.

Public comment received at the HPRP stakeholders meeting, public hearing, and during the public comment period, April 3 to April 22, 2009, are included in question 3 of this section.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response:

On April 3, 2009 a HPRP Stakeholders Meeting was held. Below is a summary of these prevalent themes.

## **I. Changes In Demand:**

Attendees agreed that demand for services and housing has increased in the last year and that in addition to an increase in the population that providers are accustomed to assisting, service providers are seeing clients with new and different challenges:

- **Increased numbers of people experiencing homelessness for the first time**

Providers are seeing more clients who are reporting to be at risk for homelessness. This new population is unfamiliar with how to navigate social welfare systems. In addition, clients accessing services present themselves as having fewer traditional barriers to exiting homelessness. The population is also well connected to communication devices such as cell phones and the internet. Clients are less willing to access traditional systems of care, i.e. shelter system.

- **Increased numbers of families**

Providers reported a substantial increase in families. The family makeup itself has drastically changed; more dual parent households, larger families, and extended family members. In addition, there is a greater diversity in the ethnicity of families accessing services. It was also reported that there has been an increase in families experiencing domestic violence.

- **Increased evictions**

Legal service providers reported an increase the following forms of eviction; eviction due to non-payment of rent, foreclosure evictions, and evictions from inability to pay higher rent from new apartment complex owners. Service providers reported a sharp increase in demand for eviction prevention. Also, a form of exodus has taken place of people forced to move out of the City because they are not able to afford housing.

- **Increased use of food assistance**

Food pantry providers have more families coming in for meals due to current food stamp allocations not being sufficient. Some providers reported seeing an increase in food program numbers double and having to close down early due to lack of food donations and resources. A local college representative reported more students coming in for food offered at food programs on campus.

- **Unemployment**

More clients are reporting loss of job, specifically those that were hired last in and first to go. Some clients have had a significant cut in work hours making it impossible to make ends meet. The new population is showing a stronger work history, often highly skilled,

but unable to locate employment due to high unemployment rate in the area.

- **Other Trends**

- Significant increase in share of costs for transitional housing for those exiting substance abuse treatment.
- Increase in requests for utility assistance.
- Increase of clients accessing welfare programs, or not eligible for welfare programs.

## **II. Prevention:**

Attendees noted a lack of funding available to address the increased demand for homeless prevention. The following is what is currently available and what is deemed essential to ensure a successful system:

- **Current resources**

- \$5000 available for eviction prevention through Catholic Charities (\$500 per household)
- Eviction legal assistance through Legal Aid (minimal amount)
- Long Beach Cares assisted nearly 56 households with either eviction prevention or move-in assistance. \$40,000 was available for this assistance but it has been expended.
- Utility assistance for the Gas Co. through Catholic Charities and expected electrical assistance from Edison in June 09.
- Most households are referred to HEAP for additional assistance for utilities
- Emergency Food and Shelter Program (EFSP) food and motel vouchers: provided by Catholic Charities, Beyond Shelter, New Image and the DHHS on a limited basis.
- Long Beach City College has \$6000 a year available for book loans and emergency assistance
- Legal Aid: Evictions can be prevented and even expunged (if resolved before it goes public)

- **Collaboration**

Attendees enforced the need to collaborate not only with other service providers but also with recipients of stimulus funds in other sectors (such as employment sector) in order to maximize the use of the funds. In addition, it was agreed that quarterly meetings would be proactive means to ensure that the system of care was meeting the needs of the at risk and homeless residents moving forward.

- **Outreach and system navigation**

Attendees agreed that marketing this program was critical in assisting as many households as possible with homeless prevention. It was agreed that satellite offices to provide information and provide referrals would be set up amongst the school entities, local resource centers and social service locations in order to make the sites user friendly and within reasonable access points. This will ensure that

the locations are not stigmatizing or intimidating and that families and individuals feel safe, supported and will want to seek the assistance. Attendees also expressed the need to communicate with other regions to ensure that people throughout the county are tapping into resources closest to where they are as other communities are also receiving stimulus funds. It was also stressed that there needed to be a focus on prevention rather intervention, further, making sure that the safety net is set higher to ensure that people do not fall through the cracks.

- **Education**

In addition to financial assistance, attendees also expressed the need for financial literacy/money management.

- **Assessment**

Attendees noted that providers would need to be trained to address the changing face of homelessness, specifically being able to address the needs of both situational homelessness vs. generational homelessness. Attendees noted that those experiencing situational homelessness have different skills and that people's level of knowledge should be respected. In addition, attendees felt that the trauma involved in the economic stress is not necessarily addressed and that resources will need to be available for this purpose.

### **III. Rapid-Rehousing:**

Attendees noted a lack in affordable housing being the primary barrier to rapid rehousing. The following are elements that attendees felt were needed for a successful program:

- **Landlord education and relationship building:**

Attendees agreed that building relationships with landlords and educating them about the benefits of accepting clients is key to success. In addition, it was recommended that landlords be connected to Community Development to ensure that their units are up to code in order to have available units accessible to the clients served.

- **Assessment:**

Providers expressed the need for a thorough assessment of families and individuals to ensure that they are successful within the rapid rehousing program. Attendees specifically noted that households could be assessed based on a potential to earn income and have motivation for work development. Providers noted that the guidelines should be flexible and that income requirements should not be made mandatory as people accessing these services are people who have no jobs.

- **Current resources:**

- HOME funds \$194,400 available per year for move-in deposit and first months rent for Section 8, HUD VASH and non-subsidy households

- RFP for \$100,000 CoC HUD grant-Rapid Re-housing will be released May 2009

#### **IV. Stakeholder Feedback:**

- Attendees want to ensure that the whole spectrum of clients at risk for homelessness or homeless is being assisted, with the need to focus on those that can be self-sufficient at the end of the assistance period.
- Funding appears to also be available to the undocumented population, which historically has not been eligible for social services.
- Focus on addressing needs appropriately so clients are able to be self-sufficient and don't get lost in the system of care.
- Collective Vote: Where should the higher balance of funds be focused? Prevention: 15, Rapid Re-Housing: 0, Equal: 17

Agencies present for this meeting:

#### **CoC:**

- 1736 Family Crisis Center
- Behavioral Health Services
- Beyond Shelter
- Catholic Charities
- Children Today
- Comprehensive Child Development, Inc.
- Goodwill, Serving the People of Southern Los Angeles County
- Help Me Help You
- Interval House
- Mental Health America of Los Angeles
- People Assisting the Homeless (PATH)
- U.S. Veterans Initiative

#### **Non-CoC:**

- Disabled Resource Center
- Long Beach Unified School District, Head Start
- Long Beach Rescue Mission
- Legal Aid Foundation of Los Angeles
- Long Beach Community College
- Long Beach Unified School District

## **V. Substantial Amendment Public Comments:**

### **Dora Jacildo, Children Today**

Good morning, my name is Dora Jacildo. Thank you Gary for catching that earlier. I am the Executive Director of Children Today and we are a nonprofit that provides services to young children and families experiencing homelessness. We have a Child Care facility at the Long Beach Multi-Services Center and one in North Long Beach, in the 8<sup>th</sup> District on the corner of Cherry and South. I am also the Chair of the Multi-Services Center Advisory Board and I wanted to comment on Susan Price's presentation because there was a couple of things that came up for me that I wanted to make sure, hmm... I shared with you my perspective on things.

I think this is extremely exciting, it's a wonderful opportunity, it's money we've never had before, and I think it's the Continuum of Care and the Multi-Service Center wish list come true, really. We haven't been able to do prevention services, rapid re-housing, money has been limited. So I think for most of us (I was at the meeting on April 10<sup>th</sup>), we were extremely excited, very energized, very committed to using this money in a way that is intended to really prevent homelessness and move people out of homelessness into housing stability. But a couple of things that are really important for me. One is to remind everyone as Susan said, this is one time funding only. And it's funding that's available for three years. This isn't going to be part of our, our homeless delivery services forever.

A couple of things that Susan said was that the Multi-Service Center is well positioned to take, ah to take on this money. We are extremely organized. We know how to do this work. We are excited about it. We are again very organized. I've sat in on other meetings discussing the Recovering Act funds and folks are trying to reinvent the wheel or trying to create infrastructure. We are ready to go. We can hit the floor running. But, part of the reason we can hit the floor running is because we do have an exceptional service delivery model. And I think Susan said that this would be in conjunction with existing services and we are well positioned at the Multi-Service Center to execute this new program so I want to remind you to please....

...Infrastructure with existing programs we can move this quickly forward. We just can't compromise this or use this money in lieu of what's already been allocated. Thank you.

### **Pat Kennedy, ICO**

Good morning, my name is Pat Kennedy. Gary will check it. Make sure you get it right. I am the Executive Director of Greater Long Beach Inter-Faith Community Organization and I've had the pleasure of working with some of the people on the Commissioners. It's great, a great grant and I hope we

use very well. I just like to raise a point on, there was a point made about people being evicted because their building was foreclosed upon. And we've heard a number of cases where the building is cleared out and they do that to make it easier for the bank to sell it. But the problem is the people that were living there and had already paid their rent, now are on the street. And LA did a moratorium on those types of evictions and as a panel you might consider a recommendation to the Council to look at something like that as part of your strategy for addressing this growing homeless problem. But it's a very unfair situation and I hope you take a look at it.

Second point and I'm afraid I'm probably going off topic here but one of the things we do is listen to people in the community and people that we've talked to particularly in North Long Beach, that used to be looking at crime and clean-up issues weren't available any longer to have the conversation or to work on some of these problems. And the reason was they were scrambling trying to figure out how do they hang on to their house. And so we found a lot of people that are looking at this and as we dug deeper, we'd go down the streets and find For Sale signs back and forth, up and down the street. The figures we got from the City on foreclosure rates, had in the December, last year January and February, had 600 new foreclosures in just that one zip code, 90805 and a significant number across the City.

This clearly isn't to address that and unfortunately the federal programs that have been put out there for foreclosure don't seem to fit for Long Beach particularly well. The two pieces from the administration, the one piece was looking at Fannie Mae program, if you have a Fannie Mae loan and your value of 105%, well what's happened is that the people have lost so much value they don't qualify for that and the other is people that are not behind but want to refinance. And we're finding so many people are a month or two behind and so I know that this isn't directly in this Hearing but as a group that can provide some leadership for this City. I don't hear anybody talking about this and I get the sense that we're all standing on the beach watching people out there drowning and the question is, are we going to wait and say okay we'll send somebody in that can swim better because we have some money to help new homeowners go in there? Or are we going to try to figure out something to do about all these people going under water? I know there's a few people out there that took bad loans and were in no position to do anything but I know an awful lot of people that are going under or people that now only have two jobs instead three jobs, and that somebody lost employment in that family. It's a tremendous challenge right now and it's really tearing up neighborhoods and if an organization, if you as a board can start to take a lead and challenging the City to take a look at this, that would be a tremendous service. Thank you.

## Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

Competitive Process

Formula Allocation

Other Specify:

The City of Long Beach posted a Notice of Interest (NOI) during the public comment period to promote inclusiveness across nontraditional stakeholders, to promote broad partnerships, and to identify all referring organizations as well as those that may have the capacity to implement a portion of this resource within the stated timeframes allotted.

2. Briefly describe the process indicated in question 1 above (limit 250 words).

Response:

A Notice of Interest (NOI) was posted on the City's website on April 13, 2009, with a deadline of May 1, 2009. The purpose of the Notice of Interest is to provide a mechanism for Long Beach stakeholders to express interest for participation and collaboration with the CoC system for ongoing planning, development and implementation of the HPRP resource.

As lead agency, the City competitively funds 16 nonprofit agencies that provide a broad array of services to address the needs of those experiencing homelessness in Long Beach. CoC partners cross-refer to specific agencies that fulfill specialized roles within the system of care, which minimizes duplication of services across the CoC.

The City will allocate HPRP funds via one or more contracts, as approved by the Mayor and City Council of Long Beach, with subgrantee agencies qualified to implement HPRP. DHHS will operate and oversee the HPRP program in collaboration with diverse citywide stakeholders. The current CoC resources will be leveraged to maximize successful outcomes of the HPRP. Input from NOI respondents and other stakeholders are expected to enhance the current CoC system delivery in order to foster an effective vehicle for HPRP implementation. Agencies outside of the CoC system may partner with CoC subgrantees of the HPRP to assist in the

implementation the various HPRP objectives that may not be addressed through the current CoC delivery system.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response:

- May 5, 2009 City Council provided authorization for City Manager to enter into contracts with HPRP subgrantees.
- Finalize HPRP subcontract template to include detailed scope of work, budget allocations, program and regulatory requirements specific to HPRP, obtain City Attorney's approvals and process contracts with selected nonprofit agencies identified through the NOI.
- Host stakeholder meetings to discuss the strategies for development and implementation of this resource, including coordination with centralized intake and satellite referral sites, local eligibility parameters and program design to ensure ongoing support networking for participants.
- Develop the intake assessment documents that promote streamlined resource distribution for both prevention and rapid re-housing components.
- Create a community outreach packet of information, public marketing strategies highlighting the resources available, eligibility criteria to ensure the target population is aware of the availability of this assistance.
- Conduct staff training related to the materials developed and the customization of Homeless Management Information System (HMIS) reporting protocols to achieve HPRP objectives.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Response:

The City has a long history of effective oversight and monitoring of Federal CoC and Community Development Block Grant (CDBG) funding from HUD, and it also has extensive experience in monitoring subgrantee service activities to ensure eligible and allocable expenditures and program resource utilization. DHHS will utilize standardized programmatic and fiscal monitoring tools that support consistent, high quality monitoring protocols. To begin, the City's subgrantee agreements will contain HPRP specific requirements including expenditure benchmarks that ensure timely disbursement of funding throughout the duration of the HPRP implementation.

Additionally, the City and its subgrantees will be required to submit monthly expenditure reports that will be monitored and verified by DHHS administrative and accounting personnel. This information will be tracked and reported as required through Integrated Disbursement Information System (IDIS) by the Community Development Department. Milestones for expenditure trends will be tracked to ensure all aspects of the program are meeting implementation timelines that maximize full resource utilization over three years, as intended.

DHHS and its subgrantees will monitor program data on a monthly basis to ensure compliance with eligibility requirements and effective distribution of the allocated resources. The local HMIS will be utilized track client data and report on outputs and outcomes as required by HUD. One additional FTE staff member will provide direct oversight of HPRP grantee and subgrantee expenditure rates, client services and outcomes, using local HMIS. DHHS will also conduct on-site monitoring to verify reports and determine compliance with program requirements.

DHHS will continue to host community stakeholder meetings to ensure effective and timely delivery of service is achieved. These collaborative discussions will refine the effectiveness of outreach efforts; coordinate delivery of HPRP components over the duration of implementation; and verify that system resources are leveraged to maximize HPRP components. For example, to ensure that HPRP services and resources meet current needs and local objectives, the proposed HPRP budget delineations are based on an assessment of current resources conducted at the stakeholder meeting on April 3. A resource currently used by the MSC to promote self-sufficiency is HOME funds, which provides move-in deposits to households that have identified permanent housing and can sustain themselves financially month to month. HPRP Rapid Re-housing activities will be implemented in conjunction with the HOME resource.

HPRP funds will be used for Financial Assistance; Housing Relocation and Stabilization Services; Data Collection and Evaluation; and Administrative Costs. Based on the public comments received, there is a demonstrated need for relocation assistance, move-in assistance, and short-term and medium-term rental subsidies. Homelessness Prevention is a local priority, given the cost efficiency of averting a homeless crisis. Rapid Re-housing will quickly move households from homelessness into housing stability. Additional staffing will be required to conduct these early intervention and prevention activities. Ongoing staff training will be provided to ensure that the HPRP resources are maximized to assist the most vulnerable populations. Collectively, the program design and implementation will be assessed and improved to ensure program compliance and maximum benefit for the Long Beach community.

## Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response:

DHHS and the Long Beach CoC system will work to strengthen their relationships with other City Departments and local agencies to leverage both ARRA and other available resources. Specific community outreach and agency collaborations will be expanded to promote a broad safety net to prevent homelessness. Information on ARRA resources is being coordinated and distributed to city departments and local agencies by the Manager of Government Affairs in the City Manager's Office.

- Identify and contact potential collaborative partners that serve similar target populations
- Create and distribute a community outreach packet highlighting the available resources and eligibility criteria to collaborative partners and members of the target population(s)
- Coordinate referral arrangements between collaborative partners to ensure broad access to HPRP and other ARRA resources

Other ARRA resources will be leveraged within the existing system to maximize its impact on addressing the challenging economy. DHHS is working in conjunction with the Department of Community Development to implement components of the CDBG, HOME, Emergency Shelter Grant, and Section 8 resources that enhance the CoC system of care. CoC Agencies have applied for Emergency Food and Shelter Program resources that will improve resource distribution to local residents facing economic challenges. Additionally, DHHS is working with educational entity partners, including childcare centers, Long Beach Unified School District, and Long Beach City College, to identify at-risk households for early intervention services under the HPRP since the United States Department Of Education definition of homelessness is broader in scope than the HUD definition.

2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Response:

As the lead agency for the Long Beach Continuum of Care, DHHS plans to work with the CoC agencies and other community stakeholders (collaborative partners) to ensure that current system resources will be leveraged to maximize the effectiveness of HPRP.

The community stakeholder meeting convened on April 3, 2009 provided an opportunity for CoC homeless service agencies to strategize with other community stakeholders that interface with at-risk populations to discuss current trends and establish priorities while creating the guiding principles and objectives that will serve the local community. Moving forward, this group of stakeholders will be engaged to ensure that HPRP funds complement the services currently offered as well as coordinating them with the full range of mainstream benefits that are already in use.

Additionally, the local CoC has long-established linkages with mainstream resource agencies, which will be utilized in HPRP. At intake, staff will screen clients for potential eligibility for mainstream programs, and refer them to the appropriate agency. The recently implemented Self-Sufficiency Calculator will be used as a tool to assess mainstream benefit eligibility. The local CoC is fortunate to have the Los Angeles County Department of Public Social Services, which provides direct access for mainstream benefits for eligible clients, located onsite at the Long Beach Multi-Service Center (MSC) for the Homeless.

Finally, DHHS will utilize the local HMIS to monitor data on a monthly basis to ensure compliance with eligibility requirements and effective distribution of the allocated resources. HMIS will be utilized to track client data and report on outputs and outcomes as required by HUD.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response:

The allowable uses of HPRP funds are consistent with Priority 2 of the current 5-year Consolidated Plan (2005 - 2010), which is to provide a Continuum of Care model, provide supportive services and housing for homeless and persons at-risk of becoming homeless. Preventing and ending homelessness are key components within the Consolidated Plan Priority 2 strategy. The City will utilize HPRP in conjunction with current resource to provide financial assistance and housing relocation/stabilization services to prevent and end homelessness in Long Beach. The system of care is committed to ensure that the HPRP resources are efficiently disseminated to a targeted population that will result in a reduction of homelessness in Long Beach.

The MSC and other CoC providers have experienced a significant increase in households accessing services. Due to this increased service demand, Long Beach CoC agencies and other community stakeholders recognize

that the existing system of care and methods of assessment will need to adapt to meet the needs of this changing homeless demographic. Locally, the goal is to effectively match existing, HPRP, and other ARRA resources to the needs of the individuals and families requesting assistance. HPRP resources will help households currently at-risk for or experiencing homelessness to become self sufficient with greater expediency, affording greater tools for service agencies citywide. This activity will promote movement in the current system of care and increase access to homeless services and shelter resources.

## Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

<b>HPRP Estimated Budget Summary</b>			
	<b>Homelessness Prevention</b>	<b>Rapid Re-housing</b>	<b>Total Amount Budgeted</b>
Financial Assistance <sup>1</sup>	\$967,561	\$995,251	\$1,962,812
Housing Relocation and Stabilization Services <sup>2</sup>	\$600,000	\$540,000	\$1,140,000
<b>Subtotal</b> (add previous two rows)	<b>\$1,567,561</b>	<b>\$1,535,251</b>	<b>\$3,102,812</b>

Data Collection and Evaluation <sup>3</sup>	\$285,316
Administration (up to 5% of allocation)	\$ 178,323
<b>Total HPRP Amount Budgeted<sup>4</sup></b>	<b>\$3,566,451</b>

<sup>1</sup>Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

<sup>2</sup>Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

<sup>3</sup>Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

<sup>4</sup>This amount must match the amount entered in the cell on the table in Section A titled “Amount Grantee is Requesting.”

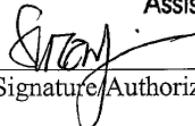
**Authorized Signature**

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)**

**F. Authorized Signature**

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

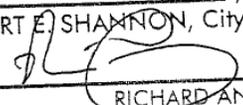
**Assistant City Manager**

 /Patrick H. West  
Signature/Authorized Official  
Date 5.12.09

~~APPROVED PURSUANT TO SECTION 501 OF THE CITY CHARTER.~~

City Manager  
Title

APPROVED AS TO FORM

5-11, 2009  
ROBERT E. SHANNON, City Attorney  
By   
RICHARD ANTHONY  
DEPUTY CITY ATTORNEY

## Appendix

### I. Certifications

OMB Number: 4040-0004  
Expiration Date: 01/31/2009

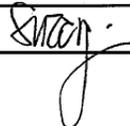
<b>Application for Federal Assistance SF-424</b>		Version 02
<b>*1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>*2. Type of Application</b> * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*Other (Specify) _____
3. Date Received:		4. Applicant Identifier:
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
<b>State Use Only:</b>		
6. Date Received by State:		7. State Application Identifier:
<b>8. APPLICANT INFORMATION:</b>		
*a. Legal Name: City of Long Beach - Community Development Department		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000733		*c. Organizational DUNS: 557398141
<b>d. Address:</b>		
*Street 1:	333 W Ocean Blvd _____	
Street 2:	_____	
*City:	Long Beach, CA _____	
County:	Los Angeles _____	
*State:	California _____	
Province:	_____	
*Country:	U.S.A _____	
*Zip / Postal Code	90802 _____	
<b>e. Organizational Unit:</b>		
Department Name: Community Development		Division Name: Neighborhood Services
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix:	Ms. _____	*First Name: Angela _____
Middle Name:	_____	
*Last Name:	Reynolds _____	
Suffix:	_____	
Title:	Neighborhood Services Bureau Manager	
Organizational Affiliation:		
*Telephone Number: 562-570-6369		Fax Number: 562-570-5248
*Email: Angela_Reynolds@longbeach.gov		

## I. Certifications (Contd)

<b>Application for Federal Assistance SF-424</b>	Version 02
<b>*9. Type of Applicant 1: Select Applicant Type:</b> C. City or Township Government  Type of Applicant 2: Select Applicant Type:  Type of Applicant 3: Select Applicant Type:  *Other (Specify)	
<b>*10 Name of Federal Agency:</b> Dept of Housing and Urban Development	
<b>11. Catalog of Federal Domestic Assistance Number:</b> 14.257  CFDA Title: <u>Homelessness</u> <u>Prevention and Rapid Re-Housing Program (HPRP)</u>	
<b>*12 Funding Opportunity Number:</b> <u>Docket No. FR-5307-N-011</u>  *Title: <u>Program Funding Availability for the Homelessness Prevention Fund</u> <u>created under Title XII of Division A of the American Recovery and Reinvestment Act of 2009</u> <u>("Recovery Act"), referred to in this Notice as the "Homelessness Prevention and Rapid Re-</u> <u>Housing Program (HPRP)."</u>	
<b>13. Competition Identification Number:</b>  Title:  	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> Citywide	
<b>*15. Descriptive Title of Applicant's Project:</b> City of Long Beach - Homelessness Prevention and Rapid Re-Housing Program (HPRP)	

# I. Certifications (Contd)

OMB Number: 4040-0004  
Expiration Date: 01/31/2009

<b>Application for Federal Assistance SF-424</b>		Version 02
<b>16. Congressional Districts Of:</b>		
*a. Applicant: CA-037, CA-039, CA-046		*b. Program/Project: CA-037, CA-039, CA-046
<b>17. Proposed Project:</b>		
*a. Start Date: 10/1/2009		*b. End Date: 9/30/2012
<b>18. Estimated Funding (\$):</b>		
*a. Federal	\$3,566,451	
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	\$3,566,451	
<b>*19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E. O. 12372		
<b>*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)</b>		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)  <input checked="" type="checkbox"/> ** I AGREE  ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
<b>Authorized Representative:</b>		
Prefix: Mr.	_____	*First Name: Patrick _____
Middle Name: H.	_____	
*Last Name: West	_____	
Suffix:	_____	
*Title: City Manager		
*Telephone Number: 562/570-6916		Fax Number: 562-570-7650
* Email: Patrick_West@longbeach.gov		
*Signature of Authorized Representative:  Assistant City Manager		*Date Signed: 5.12.09

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)  
Prescribed by OMB Circular A-102  
**IN ACCORDANCE WITH SECTION 501 OF THE CITY CHARTER.**

# I. Certifications (Contd)

OMB Number: 4040-0004  
Expiration Date: 01/31/2009

**Application for Federal Assistance SF-424**

Version 02

**\*Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

[Empty text area for Applicant Federal Debt Delinquency Explanation]

## I. Certifications (Contd)

### GENERAL CERTIFICATIONS FOR STATE OR LOCAL GOVERNMENT FOR THE HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the state, territory, or local government certifies that:

**Affirmatively Further Fair Housing** -- The state, territory, or local government will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction or state, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Drug-Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about:
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

**I. Certifications (Contd)**

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the state, territory, or local government's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Local Government, State, or Territory** -- The submission of the consolidated plan is authorized under state law and local law (as applicable) and the jurisdiction or state possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with Plan** -- The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

**Assistant City Manager**

  
 \_\_\_\_\_ /Patrick H. West  
 Signature/Authorized Official

**APPROVED AS TO FORM  
 TO SECTION 301 OF  
 THE CITY CHARTER.**

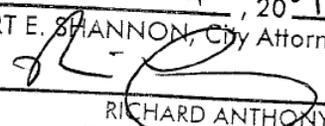
City Manager  
 \_\_\_\_\_  
 Title

5.12.09  
 \_\_\_\_\_  
 Date

APPROVED AS TO FORM

5-11, 2009

ROBERT E. SHANNON, City Attorney

By   
 \_\_\_\_\_  
 RICHARD ANTHONY  
 DEPUTY CITY ATTORNEY

# I. Certifications (Contd)

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The Grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

333 W. Ocean Boulevard, Long Beach, Los Angeles County, California, 90802

---

Check X if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

## **I. Certifications (Contd)**

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

## I. Certifications (Contd)

### Homelessness Prevention and Rapid Re-Housing Program (HPRP) Certifications

The HPRP Grantee certifies that:

**Consolidated Plan** – It is following a current HUD-approved Consolidated Plan or CHAS.

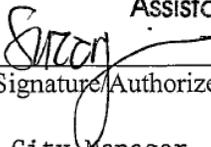
**Consistency with Plan** – The housing activities to be undertaken with HPRP funds are consistent with the strategic plan.

**Confidentiality** – It will develop and implement procedures to ensure:

- (1) The confidentiality of records pertaining to any individual provided with assistance; and
- (2) That the address or location of any assisted housing will not be made public, except to the extent that this prohibition contradicts a preexisting privacy policy of the grantee.

**Discharge Policy** – A certification that the State or jurisdiction has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

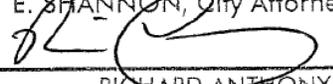
**HMIS** – It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.

  
Assistant City Manager  
\_\_\_\_\_  
Signature/Authorized Official /Patrick H. West  
\_\_\_\_\_  
City Manager  
\_\_\_\_\_  
Title

RECORDED PURSUANT  
TO SECTION 301 OF  
THE CITY CHARTER.

5-12-09  
\_\_\_\_\_  
Date

APPROVED AS TO FORM

5-11, 2009  
ROBERT E. SHANNON, City Attorney  
By   
\_\_\_\_\_  
RICHARD ANTHONY  
DEPUTY CITY ATTORNEY

## II. Notice of Interest (NOI)



# CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 GRAND AVENUE • LONG BEACH, CALIFORNIA 90815 • (562) 570-4003 • FAX: (562) 570-4066

### **American Recovery and Reinvestment Act (ARRA) Homelessness Prevention and Rapid Re-Housing Program (HPRP) Notice of Interest (NOI)**

#### **Background**

On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act (ARRA) into law, providing \$1.5 billion to the Department of Housing and Urban Development (HUD) for the Homelessness Prevention and Rapid Re-housing Program, referred to as HPRP. The purpose of the HPRP is to provide financial assistance and services to either prevent individuals and families from becoming homeless or rapidly re-house and stabilize those who are currently experiencing homelessness.

The purpose of the Notice of Interest is to provide a mechanism for stakeholders in the Long Beach community to express interest for participation and collaboration with the City of Long Beach on the local planning, development and implementation of the HPRP resource.

The local objective is to provide the greatest level of access for this resource, hence the City is seeking collaborative partners that may or may not receive subcontract funding under the HPRP, but will be valuable referral partners, ensuring that citywide access for Long Beach residents is available to alleviate housing crisis during these challenging economic times, as intended by the American Recovery and Reinvestment Act.

The City of Long Beach, Department of Health and Human Services (DHHS) is the lead entity for the Continuum of Care, a homeless system of care that is principally funded by the Department of Housing and Urban Development. As lead agency, the City competitively funds 16 nonprofit agencies within the City that provide a broad array of services located at the Multi-Service Center for the Homeless, the Villages at Cabrillo, the Mental Health America (MHA) Village and other scattered site programs to address the needs of those experiencing homelessness in Long Beach. All collaborative partners cross-refer to specific agencies that fulfill specific roles within the system of care.

In an effort to leverage the impact of already existing services and experience, the City has elected to limit Homeless Prevention and Rapid-Rehousing Program funding to existing CoC partner agencies. The Continuum of Care (CoC) competitive process occurs annually, and has a longstanding tradition of promoting a system of care that seeks to minimize duplicative service delivery. CoC partner agencies currently operate programs that serve people currently experiencing homelessness and have the infrastructure in place to operationalize the HPRP funds within the short allotted time frame established by HUD. Additionally, the existing CoC partnerships are subject to and in compliance with the City's financial policies and procedures related to the use of Federal funding including: stringent financial oversight; compliance with Federal Single Audit and other funding guidelines and requirements that ensure funds are spent appropriately.

#### **General Requirements:**

Development and Implementation of the HPRP must adhere to the posted "Local Guiding Principles and Objectives"

The Homeless Services Division is committed to ensure that a broad network of referring entities, citywide, are engaged in the planning, development and implementation of this program.

Regular meetings will be conducted by the DHHS Homeless Services Division to develop and refine assessment tools, conduct staff training, assess progress with program delivery, and make budget allocation adjustments to ensure 60% of funds are expended in 24 months and 100% by 36 months, for maximum benefit to the Long Beach community.

## II. Notice of Interest (NOI) (Contd.)

### **Notice of Interest Submission Instructions**

Long Beach Continuum of Care funded agencies and Collaborating and Referring Partner agencies responding to this Notice of Interest (NOI) must submit an agency specific interest statement corresponding to the appropriate section as detailed in this notice. The original Notice of Interest (NOI) must be **delivered** to the following address by **4:00 p.m. on May 1, 2009**:

City of Long Beach  
2525 Grand Avenue, Room 235  
Long Beach, CA 90815  
Attention: Susan Price, Homeless Services Officer

The Notice of Interest (NOI) is not intended to be a competitive Request for Proposal (RFP) process and does not imply that funding will be allocated based upon responses received as a result of the NOI posting.

Any questions regarding these instructions or the completion of Notice of Interest should be directed in writing to Susan Price, either via email to Susan.Price@longbeach.gov, or via fax to (562) 570-4066.

### **Non-Continuum of Care Agencies Collaborating Partners and Referring Agencies NOI Statement:**

(2 page maximum)

- 1) Describe the type of organization, populations served, primary role in Long Beach etc.
- 2) Describe the HPRP eligible populations for which the organization has unique access.
- 3) What are the prevailing needs identified by the populations that you serve/interface with regularly?
- 4) How would the organization envision coordinating with the MSC/CoC system of care if the organization was selected as a satellite referring site for the HPRP resource?

### **Continuum of Care Agencies NOI Statement:**

**The following components are under consideration for HPRP subcontracts to CoC agencies:**

- 1) Rapid Re-Housing for individuals and/or families:
  - Housing Locators (up to 2.0 FTE)
  - Landlord-Tenant Liaison (up to 1.0 FTE)
  - Short and Medium term Rental Assistance Program
- 2) Homeless Prevention:
  - Financial Literacy Case Manager (up to 1.0 FTE)
- 3) Homeless Prevention:
  - Homelessness Prevention Utility Deposits, Utility Payments, and Moving Costs Assistance

**\*\*Use annual budget figures to calculate the amount the agency would expend in a one year time frame**

### **NOI Narrative for HPRP components**

(3.5 pages maximum)

Please be that the narrative proposal aligns with both the program guidelines as listed in the HUD "Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009", available at <http://www.hudhre.info>, and the posted "Local Guiding Principles and Objectives."

- Narrative description of organization's existing program model that delivers the Homeless Prevention or Rapid ReHousing service in Long Beach.
- Proposed annual budget and narrative description/plan for how the funds will be expended within stated time frames.
- Scope of work outlining the deliverable service activities (proposed numbers served) the organization proposes to achieve annually.
- Identify any organizational adjustments needed to meet an increased demand for services from the proposed programs including number of employees needed and job descriptions.

## II. Notice of Interest (NOI) (Contd.)

### LONG BEACH DEPARTMENT OF HEALTH AND HUMAN SERVICES Homelessness Prevention and Rapid Re-Housing Program (HPRP) Notice of Interest (NOI) Cover Sheet

<b>I. ORGANIZATION INFORMATION</b>		
Legal Organization Name:		
Administrative Address (street, city, state, & zip):		
Phone:	Fax:	Website Address:
Administrative Contact Person (name/title):		
Phone:	Fax:	Email:
<b>II. LEVEL OF PARTICIPATION</b>		
<input type="checkbox"/> HPRP Referral / Access Collaboration		<input type="checkbox"/> HPRP Sub recipient Provider
Program Address (street, city, state & zip):		
Contact Person (name/title):		
Phone:	Fax:	Email:
<b>III. PROPOSED HPRP ACTIVITIES</b>		
<b>HPRP Program Component</b>	<b>Annual Amount</b>	<b>Expenditure</b>
<b>1) Rapid Re-Housing for individuals and families</b>		
<input type="checkbox"/> Housing Locator, 2.0 FTE		
<input type="checkbox"/> Housing Locator, 1.0 FTE		
<input type="checkbox"/> Short/Medium term Rental Assistance Program (maximum 18 months)		
<b>Homelessness Prevention</b>		
2) <input type="checkbox"/> Financial Literacy Case Manager, 1.0 FTE		
3) <input type="checkbox"/> Homelessness Prevention Utility Deposits, Utility Payments, and Moving Costs Assistance Program		
<b>Total Amount Requested for HPRP</b>		

\_\_\_\_\_  
Signature of Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Executive Director (Please Print)

### III. HPRP Public Notice and Community Outreach

#### Public Hearing Notice Posting (Online)

Last Updated By (gicontr) Gilberto Contrearas @ 4/14/2009 8:34:07 AM

\* **Article Type**  ?

**Language**  ?

\* **Date News Goes Live**  ?

**Date News Dies**  ?

**Time News Dies**    ?

\* **Title**  ?

**Sub-Title**  ?

**Alternate Link**

\* **Front Page Summary** ?

**B** *I* U **A**

The Amendment outline to the Action Plan in order to incorporate the Homelessness Prevention and Rapid Re-Housing Program under the American Recovery and Reinvestment Act of 2009 is available here!

**Body** ?

**B** *I* U **A**

The Amendment to the Action Plan in order to incorporate the Homelessness Prevention and Rapid Re-Housing Program under the American Recovery and Reinvestment Act of 2009 is now available.

Please click [here](#) to view the amendment

*For more information, please contact:  
Susan Price, MSW, Homeless Services Officer at (562) 570-4003 or via e-mail at [Susan\\_Price@longbeach.gov](mailto:Susan_Price@longbeach.gov)*

### III. HPRP Public Notice and Community Outreach (Contd.)

#### Public Hearing Notice

LONG BEACH  
PRESS-TELEGRAM  
  
300 Oceangate  
Long Beach, CA 90844

#### PROOF OF PUBLICATION (2015.5 C.C.P.)

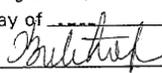
#### STATE OF CALIFORNIA

#### County of Los Angeles

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of the Long Beach Press-Telegram, a newspaper of general circulation printed and published daily in the City of Long Beach, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of March 21, 1934, Case Number 370512. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit,

*April 3, 2009*

The Long Beach Press-Telegram, a newspaper of general circulation, is delivered to and available in, but not limited to the following cities: Long Beach, Lakewood, Bellflower, Cerritos, Downey, Norwalk, Artesia, Paramount, Wilmington, Compton, South Gate, Los Alamitos, Seal Beach, Cypress, La Palma, Lynwood, San Pedro, Hawaiian Gardens, Huntington Park, La Mirada, Santa Fe Springs, Carson. I declare under penalty of perjury that the foregoing is true and correct.

Executed at Long Beach, LA Co. California  
this 8 day of May 2009  
  
signature

#### NOTICE OF PUBLIC HEARING

**NOTICE OF PUBLIC HEARING:** On Wednesday, April 15, at 10:00 a.m., the City of Long Beach community Development advisory Commission (CDAC) will conduct a Public Hearing in the City Council Chambers in City Hall at 333 West Ocean Boulevard, Long Beach.

The City of Long Beach is seeking public input on a proposed Amendment to its 2008-2009 Action Plan, the fourth annual implementation plan under the five-year 2005-2010 Consolidated Plan (**Consolidated Plan**). The Plan is required by the U.S. Department of Housing and Urban Development (HUD) to assess community needs and to prioritize the use of HUD grant funds received by the City to address identified needs by principally benefiting low income Long Beach residents.

The City is proposing to amend the Action Plan in order to incorporate the Homelessness Prevention and Rapid Re-Housing Program under the American Recovery and Reinvestment Act of 2009. Congress has designated \$1.5 billion for communities to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized. Starting April 7, 2009 copies of the draft Action Plan Amendment will posted on the City's web page, [www.longbeach.gov/cd/neighborhood\\_services/default.asp](http://www.longbeach.gov/cd/neighborhood_services/default.asp) for fifteen day public comment period.

By April 22, 2009 all public comments should be submitted to Susan Price, Homeless Services Officer, Department of Health and Human Services, 2525 Grand Avenue, Room 235, Long Beach, CA, 90805 - (562) 570-4003, Susan\_Price@longbeach.gov.

All public comments will be included in the final proposed Action Plan Amendment as a condition of the City Council's final approval, tentatively scheduled for May 5, 2009.

Pub. Apr 3, 2009 (11) PT(103613/694114)

### **III. HPRP Public Notice and Community Outreach (Contd.)**

#### **Public Hearing Minutes**

#### **COMMUNITY DEVELOPMENT ADVISORY COMMISSION PUBLIC HEARING MEETING April 15, 2009**

The Public Hearing meeting of the Community Development Advisory Commission was held on April 15, 2009 at City Hall in the City Council Chambers, 333 W. Ocean Boulevard. The meeting was called to order at 10:10 a.m. by Chair Hill.

#### **1. ROLL CALL**

Chair Hill  
Vice-Chair Knopf

Commissioner Ibbetson  
Commissioner Goldberg  
Commissioner Perez  
Commissioner Shelton  
Commissioner Giesey  
Commissioner Ward  
Commissioner Taeleifi

#### **MEMBERS ABSENT**

Commissioner Grisolia\*  
Commissioner McCarthy\*  
Commissioner Uriarte Smith\*  
Commissioner Kim\*  
Commissioner Greenfeld-Wisner

#### **STAFF PRESENT**

Angela Reynolds, Neighborhood Services Bureau Manager  
Alem Hagos, Development Project Manager  
Martha Villacres, Development Project Manager  
Robin Grainger, Housing Rehabilitation Officer  
Chantara Nop, Neighborhood Services Specialist  
Carmen Olivares, Recording Secretary  
Michele York, Clerk Typist  
Carmen Quezada, Administrative Intern

#### **OTHERS PRESENT**

None

**2. APPROVAL OF THE MINUTES OF THE MARCH 18, 2009 PUBLIC HEARING MEETING OF THE COMMUNITY DEVELOPMENT ADVISORY COMMISSION.**

Commissioner Goldberg made a **MOTION TO APPROVE THE MINUTES OF THE MARCH 18, 2009 PUBLIC HEARING MEETING OF THE COMMUNITY DEVELOPMENT ADVISORY COMMISSION.**

Commissioner Taelifi seconded the motion.

**MOTION WAS PASSED.**

**3. CHAIR'S REMARKS**

Chair Hill attended the National Community Development Week Luncheon (NCD Week), which was held on Tuesday, April 14, 2009. It was an organized event.

Chair Hill was not able to attend the Cambodian New Year's Parade.

Commissioner Giesey stated that she was pleased to see the children participate in the NCD Week luncheon.

**4. NEIGHBORHOOD SERVICES BUREAU REMARKS - ANGELA REYNOLDS**

Angela Reynolds announced Earth Week. It will be held April 18 through 25, 2009. Neighborhood Services Bureau will be involved throughout the week.

Chair Hill stated that item number nine on the CDAC agenda would be moved out of line and will be moved forward, before the Public Hearing.

**5. SOCIAL SERVICES GRANT (SSG) – RECOMMENDED THAT THE SOCIAL SERVICES GRANT BE RESTRUCTURED TO FOCUS ON LOCAL AGENCIES THAT PROVIDE SERVICE TO CHILDREN, SENIOR CITIZENS, AND WOMEN**

Commissioner Goldberg presented the recommendations of the Social Service Grant (SSG) Committee to the Commission. He explained that due to the fact that the grant amount has been reduced to \$200,000 and staff from the Neighborhood Services Bureau would oversee administration of the grant, some direction was needed on funding priorities. He advised that after two SSG Committee meetings, the Committee thought that funding local agencies who serve the Long Beach population and agencies that serve children, senior citizens and women in need should be emphasized. The Committee felt that because the amount of funding had been reduced,

the SSG funds would have a greater impact on these recommended agencies. However, Commission Goldberg clarified that the merits of all applications would be reviewed.

Commissioner Giesey stated her belief that national organizations that provide services in Long Beach should not be excluded from consideration.

Commissioner Taleifi noted that the Committee also determined that they thought it would be more beneficial if the SSG funds were used for service delivery rather than for administrative and staffing costs.

Commissioner Shelton expressed his support for the SSG Committee recommendations. He did note that the Housing and Urban Development (HUD) places an emphasis on housing issues above other types of social services.

Commissioner Knopf moved, seconded by Commissioner Ibbetson, to approve the recommendations of the Social Service Grant (SSG) Committee. The motion carried.

## **6. PURPOSE OF THE PUBLIC HEARING – CHAIR HILL**

The purpose of this Public Hearing is to make a recommendation to the City Council on the Approval of Second Substantial Amendment to the FY 2009 Action Plan that will incorporate the American Recovery and Reinvestment ACT (ARRA) Homelessness Prevention and Rapid Re-Housing Program (HPRP).

At the conclusion of the staff report we will open the Public Hearing for public comments. At the conclusion of the public Comment period, we will ask the commission for comments and a final recommendation to the City Council.

Angela Reynolds stated that this is money coming from the Federal Government through Neighborhood Services Bureau and will be passed to the Health Department. This is the Health Department's plan of what they will do with the Stimulus funding.

## **7. PRESENTATION ON THE PROPOSED AMENDMENT TO THE FY 2009 ACTION PLAN TO INCORPORATE THE AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) – SUSAN PRICE**

Susan Price stated that she wants to provide the Commission with an overview of an exciting opportunity they have with the City of Long Beach. It is an opportunity to prevent homelessness as well as Re-Housing for people that are currently experiencing homelessness in Long Beach.

Susan Price presented an American Reinvestment and Recovery Act of 2009 PowerPoint presentation.

Susan discussed the following topics:

- Background
- Funding Allocation – LA
- Program Intent
- Eligible Grantees
- Prevention
- Rapid Re-Housing
- Eligible Activities
- Examples of Ineligible & Prohibited Activities
- Targeting for Homelessness Prevention
- Targeting for Rapid Re-Housing
- Eligible Program Participants
- Long Beach Local Objectives
- Proposed budget Summary
- Implementation Strategy
- Partnerships
- Timeline

See attached.

Chair Hill thanked Susan Price for the PowerPoint presentation.

Chair Hill opened the Public Hearing.

**8. PUBLIC COMMENTS ON SUBSTANTIAL AMENDMENT OT THE FY 2009 ACTION PLAN**

**Dora Jacildo, Children Today**

Good morning, my name is Dora Jacildo. Thank you Gary for catching that earlier. I am the Executive Director of Children Today and we are a nonprofit that provides services to young children and families experiencing homelessness. We have a Child Care facility at the Long Beach Multi-Services Center and one in North Long Beach, in the 8<sup>th</sup> District on the corner of Cherry and South. I am also the Chair of the Multi-Services Center Advisory Board and I wanted to comment on Susan Price's presentation because there was a couple of things that came up for me that I wanted to make sure, hmm... I shared with you my perspective on things.

I think this is extremely exciting, it's a wonderful opportunity, it's money we've never had before, and I think it's the Continuum of Care and the Multi-Service Center wish list come true, really. We haven't been able to do prevention services, rapid re-housing, money has been limited. So I think for most of us (I was at the meeting on April 10<sup>th</sup>), we were extremely excited, very energized, very committed to using this money in a way that is intended to really prevent homelessness and move people out of homelessness into housing stability. But a couple of things that are really important for me. One is to remind everyone as Susan said, this is one time funding only. And it's funding that's available for three years. This isn't going to be part of our, our homeless delivery services forever.

A couple of things that Susan said was that the Multi-Service Center is well positioned to take, ah to take on this money. We are extremely organized. We know how to do this work. We are excited about it. We are again very organized. I've sat in on other meetings discussing the Recovering Act funds and folks are trying to reinvent the wheel or trying to create infrastructure. We are ready to go. We can hit the floor running. But, part of the reason we can hit the floor running is because we do have an exceptional service delivery model. And I think Susan said that this would be in conjunction with existing services and we are well positioned at the Multi-Service Center to execute this new program so I want to remind you to please....

...Infrastructure are existing programs we can move this quickly forward. We just can't compromise this or use this money in lieu of what's already been allocated. Thank you.

**Pat Kennedy, R20**

Good morning, my name is Pat Kennedy. Gary will check it. Make sure you get it right. I am the Executive Director of Greater Long Beach Inter-Faith Community Organization and I've had the pleasure of working with some of the people on the Commissioners. It's great, a great grant and I hope we use very well. I just like to raise a point on, there was a point made about people being evicted because their building was foreclosed upon. And we've heard a number of cases where the building is cleared out and they do that to make it easier for the bank to sell it. But the problem is the people that were living there and had already paid their rent, now are on the street. And LA did a moratorium on those types of evictions and as a panel you might consider a recommendation to the Council to look at something like that as part of your strategy for addressing this growing homeless problem. But it's a very unfair situation and I hope you take a look at it.

Second point and I'm afraid I'm probably going off topic here but one of the things we do is listen to people in the community and people that we've talked to particularly in North Long Beach, that used to be looking at crime and clean-up issues weren't available any longer to have the conversation

or to work on some of these problems. And the reason was they were scrambling trying to figure out how do they hang on to their house. And so we found a lot of people that are looking at this and as we dug deeper, we'd go down the streets and find For Sale signs back and forth, up and down the street. The figures we got from the City on foreclosure rates, had in the December, last year January and February, had 600 new foreclosures in just that one zip code, 90805 and a significant number across the City.

This clearly isn't to address that and unfortunately the federal programs that have been put out there for foreclosure don't seem to fit for Long Beach particularly well. The two pieces from the administration, the one piece was looking at Fannie Mae program, if you have a Fannie Mae loan and your value of 105%, well what's happened is that the people have lost so much value they don't qualify for that and the other is people that are not behind but want to refinance. And we're finding so many people are a month or two behind and so I know that this isn't directly in this Hearing but as a group that can provide some leadership for this City. I don't hear anybody talking about this and I get the sense that we're all standing on the beach watching people out there drowning and the question is, are we going to wait and say okay we'll send somebody in that can swim better because we have some money to help new homeowners go in there? Or are we going to try to figure out something to do about all these people going under water? I know there's a few people out there that took bad loans and were in no position to do anything but I know an awful lot of people that are going under or people that now only have two jobs instead three jobs, and that somebody lost employment in that family. It's a tremendous challenge right now and it's really tearing up neighborhoods and if an organization, if you as a board can start to take a lead and challenging the City to take a look at this, that would be a tremendous service. Thank you.

Public has no additional comments.

Chair Hill thanked all speakers and concluded the public comments.

Discussion ensued. (Paraphrase).

Susan Price answered questions from the Commissioners.

Commissioner Shelton asked if there's been a way we've been able to gage in the community the overall need for this program as opposed to what this \$3 million dollars might cover related to that need. In other words, if it was broadcast to the community that this existed, what might we expect in requests.

Susan Price stated that a significant amount of people would be coming to the Multi-Service Center (MSC). She stated that the numbers at the MSC have been relatively consistent over the years, around 4,042. In 2008, the

numbers increased significantly, 35% up to 7,200 people, in a given year. The MSC historically has been a homeless access center.

Commissioner Shelton stated that he has come face to face with a lot of homeless people over the course of helping out. It has given me a little bit of experience when people show up and share that they'll be homeless in a week or 10 days. Commissioner Shelton has advised them to go to the Multi-Service Center. His understanding is that homeless prevention is a piece of MSC but people are turned away because there's nothing they can do until they're homeless. His impression is that the RFP's, which the City has issued for our services, perhaps don't include that component because the McKinney-Vento Act does make allowances for homeless prevention. How will the community be advised that this program is available so that they can access it?

Susan Price stated that the Continuum of Care funding, which is what's funding services available at the Multi-Service Center and the Villages at Cabrillo, does not fund emergency shelters and does not fund homeless prevention. Those items are funded under the Emergency Shelter Grant. It's a small amount of money, \$382,000 versus \$6,000,000 in the Continuum of Care. She stated that the \$382,000 that they get in Emergency Shelter Grant funds primarily the emergency shelters because they are not funded by the Continuum of Care.

Susan stated that the Emergency Shelter Grant doesn't always have a large significant pot of funding financial assistance for eviction prevention. She stated that in regards to people coming to the MSC, Commissioner Shelton may be correct in some ways of people that come to the MSC. If they're not homeless, they can't be served under the Continuum of Care based on HUD's definition of homelessness. They have received community donations in the past, up to \$40,000 from a law firm in the downtown area. It was used for homeless prevention and eviction prevention. They were providing on average of \$600 per household to prevent them from becoming homeless.

Commissioner Shelton stated that the Mayor's fund has been suggested from time to time as a possible source of additional dollars for prevention but doesn't think it's been allocated yet. This will increase the need. He asked Susan Price to please describe the capacity that exists on the ground right now for accepting this additional need for prevention.

Susan Price stated that within the application they have money available to hire two additional case managers. The City currently operates with five Case Managers at MSC and they are seeing people without the financial assistance to prevent the evictions or to provide the homeless prevention.

Susan stated that they have already demonstrated the capacity to operate the program that they had; they just ran out of funding. They have four staff members currently there, working to placing people into permanent housing. They are the ones who created the Housing First Model back in the 80's. She stated that being able to implement the pilot from the Continuum of Care that didn't get funded, the Rapid Re-Housing piece, that they have the capacity to fold this into what they're already doing. This just provides the financial assistance resource that they haven't had up to this point.

Commissioner Shelton stated that to the extent that they're able, he would encourage the people that are on the Homeless Services Committee and others in the community to do what they can to express their support for this program to the City Council. He stated that if they could implement in a policy manner, whatever it takes, to continue to help the people that are faced with foreclosure issues and to support the Rapid Housing Program as well.

Angela Reynolds stated that if you take the recommendation that is on the agenda, according to the City Council, as a Commission that would be appropriate to be done that way.

Angela stated that Commissioner Shelton asked a question earlier in his comments about having something agendadized. Was that regarding rental housing, eviction, foreclosure, and if so, she would like to put out the idea that they can invite Susan Price back to talk specifically and exactly how they're going to be using this money later in the year.

Vice-Chair Knopf agreed with Angela Reynolds.

Vice-Chair Knopf stated that Susan Price made a comment about hiring two Case Managers and she notes that this funding can only support someone in housing for an 18-month period. She asked if the two Case Managers will be hired on a temporary bases.

Susan Price stated that that it is correct. It is a one time, three-year funding source. The Case Managers would be hired to basically do the triage that she was talking about earlier to assess families' needs and to determine whether they would be eligible, depending on the situation, for Homeless Prevention, the existing system of care, or Rapid Re-Housing Assistance. There is a detailed screening process that it's going to need to occur in order to determine were to allocated or distribute resources and to whom.

Vice-Chair Knopf asked Susan Price how do they guarantee that they will be self-sufficient in 18-months.

Susan Price stated that there are no guarantees. It is all in the assessment and really making some educated decisions on how people will be self-sufficient at the end of this. She stated that one of the pitfalls that they discussed in the April 3, 2009 meeting, was that they needed to make it clear that they are not setting people up to fail by putting people into market rate housing that have no means or where with all to sustain that long term. They will be careful how they allocate it.

Vice-Chair stated that she is hopeful that they will be over this crisis in 18 months.

Commissioner McCarthy asked Susan Price that on the Notice of Interest (NOI), he noticed that there might be agencies that serve as referrals and they would refer homeless families to MSC. Is that correct?

Susan agreed.

Commissioner McCarthy stated that it's a positive process. He asked if there would be any criteria for agency qualification?

Susan stated that they are looking at using the existing Continuum of Care system because these agencies have been working within the system of COC and have the infrastructure in place. They have an agency with the Rapid Re-Housing piece; in the NOI there are a few components where they're looking for Continuum of Care agencies to be able to implement. The reason for that is to create better accessibility and to work with the strengths of the agencies that have that specialized knowledge, but also to make sure that the funds are expanded within the timeframe and that this money hits the streets to the correct population within the timeframe.

Commissioner Shelton stated that the obligating period, July 2<sup>nd</sup> through September 30<sup>th</sup> is a really tiny window. Shelton asked if that's when the entire crunch of the recipients of this will become known.

Susan Prices agreed.

Commissioner Giesey thanked Susan Price for an incredible job well done.

**9. RECOMMEND APPROVAL OF THE SUBSTANTIAL AMENDEMENT TO THE FY 2009 ACTION PLAN AND REFER THE MATTER TO THE CITY COUNCIL**

Chair Hill entertained Motion to approve the Substantial Amendment to the FY 2009 Action Plan and recommend that the Long Beach City Council approve the Amendment and submit it to HUD. Motion moved by Commissioner Shelton, seconded by Vice-Chair Knopf.

All in favor. No abstentions. Motion carries.

Chair Hill stated that they would like to ask Susan Price to come back at a later time and update us on the rapid movement of money. She thanked Susan Price for her presentation.

Angela Reynolds thanked Susan Price for working with Alem Hagos to move forward on getting the substantial amendment together. They are targeting May 5, 2009 for the City Council.

Angela Reynolds introduced Robin Grainger as the new Housing Rehabilitation Officer.

Angela stated that the CDBG-R the additional Stimulus funds, which she was actually hoping to get before you today, is a substantial amendment about \$2.3 million that we'll be receiving. They have not received the guidelines from HUD to put together the substantial amendment. When they do, they will be having another Public Hearing.

Angela stated that a few months ago they did substantial amendment for Neighborhood Stabilization Program (NSP) about \$5 million dollars. She promised that she would always give an update, if there are any. They actually received funding a month or two ago on that and at this particular moment we have one house purchased and three others in escrow.

**10. PUBLIC PARTICIPATION**

No public comments.

**11. ADJOURNMENT –**

Moved by Vice-Chair Knopf, seconded by Commissioner Ward to adjourn the meeting. The motion carried unanimously.

There being no further business, the meeting was adjourned at 11:45 a.m.

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JILL HILL, CHAIR