



City of Long Beach  
**Department of Development Services**  
 333 West Ocean Blvd., 4<sup>th</sup> Floor  
 Long Beach, CA 90802  
 Phone: (562) 570-5237  
 Fax: (562) 570-6753  
 Website: [www.lbds.info](http://www.lbds.info)

## Notice and Acknowledgement Form

### Sewer Capacity Charge

The Sewer Capacity Charge is used for construction, reconstruction, maintenance and operation of the City's sewer system. This Notice and Acknowledgement form must be completed and signed by the Applicant and submitted to the Department. (I) (We) have read all of the following conditions noted below and provided initials next to each item to acknowledge that (I am) (we are) aware of the requirements. As the Applicant for the plumbing permit at the stated project address, (I) (we) hereby execute this Notice and Acknowledgement form as a condition to the issuance of the permit.

- \_\_\_ (I am) (We are) aware that pursuant to Section 1801 of the Rules, Regulations and Charges Governing Potable Water and Sewer Service adopted by the Long Beach Water Commissioners (herein referred to as "Rules") that all new Development<sup>3</sup> shall be required to pay a Capacity Charge.
- \_\_\_ (I am) (We are) aware that pursuant to Section 1802 of the Rules that the Capacity Charge, per Equivalent Fixture Unit<sup>4</sup>, shall be as set forth in Appendix B of the Rules.
- \_\_\_ (I am) (We are) aware that pursuant to Section 1803 of the Rules that the calculation and collection of the Capacity Charge shall be made at the time application for Sewer Service is made but, no later than the date of issuance of a permit<sup>1</sup> for connection to the Sewer System.
- \_\_\_ (I am) (We are) aware that pursuant to Section 1805 of the Rules that any person who has paid a Capacity Charge pursuant to this Section may apply for a full or partial refund of same if, within one (1) year after payment of the Capacity Charge: (a) the Applicant has not been permitted to connect to the Sewer System; or (b) the Development upon which the Capacity Charge has been calculated has been modified, pursuant to appropriate Long Beach Water Department or City ordinances and regulations, resulting in a reduction in the number of Equivalent Fixture Units provided that, if the one-year period expires and the City has not made a final decision on the Development, then the one-year period is extended for ninety (90) days after the date of the City's decision. Refund applications shall be made on forms provided by the Long Beach Water Department and shall contain a declaration of those facts, under penalty of perjury, along with relevant documentary evidence, which qualify the Applicant for the refund. In no event may a refund exceed the amount of the Capacity Charge actually paid.
- \_\_\_ (I am) (We are) aware that pursuant to Section 1806 of the Rules that any person subject to a Capacity Charge pursuant to this Section who constructs, escrows money with the Department for the construction of, agrees to participate in an assessment district for the construction of, or who otherwise contributes funds or improvements to the Long Beach Water Department for the acquisition, construction, reconstruction, maintenance, and operation of the Sewer System shall be eligible for a credit for such contribution against the Capacity Charge otherwise due. The amount of the credit shall be the value of the construction as determined by the Department provided, however, that the credit shall not exceed the amount of the otherwise applicable Capacity Charge. Credit applications shall be made on forms provided by the Long Beach Water Department and shall be submitted at or before the time of application for Sewer Service. The application shall contain a declaration of those facts under penalty of perjury, together with relevant documentary evidence, which qualify the Applicant for the credit.
- \_\_\_ (I am) (We are) aware that the capacity rate shown herein is effective from October 1, 2016 to September 30, 2017. (My) (Our) liability may change if the Board of Water Commissioners amends the fee schedule prior to payment. All fees to be collected will be subject to the most current rate at the time the permit is issued.

\_\_\_\_\_  
 (Project Address) (Project Number)

\_\_\_\_\_  
 (Print Name of Applicant) or (Signature of Applicant) or (Date)  
 (Print Name of Authorized Agent) (Signature of Authorized Agent)

**Note:** The 90-day appeal period in which you may protest any fees, dedications, reservations or other exactions will begin from the approved date as indicated on the plumbing permit, which describes the fees, dedications, reservations, or other exactions. The fees are predicated upon the capacity rate<sup>1</sup> currently in effect. Your liability may be changed if the Board of Water Commissioners amends the fee schedule prior to payment. Payment must be made in either cash or check. **The use of a credit card is not an acceptable method of payment for this fee.**

