



# CITY OF LONG BEACH

Department of Development Services

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PLANNING BUREAU/COMMUNITY DESIGN & DEVELOPMENT DIVISION

## SUBDIVISION MAP SPECIAL FILING REQUIREMENTS

The following information shall be filed:

1. A tentative map shall be prepared by a California Registered Civil Engineer or a California Licensed Surveyor.
2. A tentative map shall be 18" x 24" in size (folded to 9" x 12") and shall contain the following information:
  - a. The subdivision map number – such number must be obtained from the Los Angeles County Engineer, 900 South Fremont Avenue, Alhambra, CA 90020 (818-458-4930).
  - b. North arrow, scale, and sufficient description to define the location and boundaries of the proposed subdivision.
  - c. Name and address of record owner(s), subdivides(s), and the person who prepared the map with the license number.
  - d. The locations, names and width of all roads, streets, highways, and alleys in the proposed subdivision and along the boundaries thereof.
  - e. Lot layout and approximate dimensions of each lot. Each lot is to be numbered.
  - f. The outline of building(s) to remain or be constructed and their location in relation to streets and lot lines.
  - g. Contours where the property is not relatively flat. Such contour lines shall be at intervals of not more than five feet.